



Request for Quotation

Cootamundra-Gundagai Regional Council is seeking quotations for the replacement of 1 (one) x Open Cab Mower (20 to 25 Horsepower) as described in the below specification.

Instructions: The Respondent must complete all relevant sections. Failure to sign statement below by authorised representative will render bid invalid. Respondents are cautioned to carefully read any and all instructions and the terms and conditions on any of the attached sheets.

Failure to adhere to these instructions and terms and conditions may result in rejection of the bid.

RFQ Title **RFQ2025/6 Replacement of Open Cab Mower (20 to 25 Horsepower)**

RFQ Number **RFQ2025/6**

Issue Date **25 October 2024**

RFQ Closing Time and Lodgement Details	
RFQ Closing Date:	8 November 2024
RFQ Closing Time:	2.00 pm
RFQ Lodgement Instructions:	All responses must be lodged via Vendor Panel and include completed forms as per pages 4-7 of this document. Failure to do so will make the RFQ non-conforming and not be assessed.

Council Contact & Enquiries

Name: Garry Scifleet or Stuart Moorby

Email: mail@cgrc.nsw.gov.au or **Phone:** Garry 0429 366 844 Stu 0455 553 845

RFQ Instructions – All Quotations are subject to the following requirements where indicated

- Quotations are to conform with the Specification
- All attachments must be completed and returned from page 4-7
- Quotations must detail manufacturer's name and model number of each item offered
- Quotations must provide detailed manufacture specifications and complete descriptive literature on each item offered



- Responses MUST be submitted in one PDF document only

Delivery and registration

1. The price submitted will include delivery to Cootamundra-Gundagai Regional Councils depot, Hovell Street Cootamundra and include the provision of the vehicles first scheduled service.

Transport for NSW – Requirements

All vehicles must meet all Transport for NSW (TfNSW) requirements. Any manufactured equipment i.e. modifications must be fitted with the necessary engineer's compliance plates.

Worksafe – Requirements

1. Council's operators and at least one of Councils maintenance staff are to be trained in the safe operating procedures of the vehicle/s and all their associated equipment.
2. The training will also include but not be limited to pre-start checks and daily maintenance.
3. A complete risk assessment for the vehicle/s is to be completed and provided to Council upon delivery. The risk assessment is to be incorporated into the training.

Warranty

Details of all warranties are to be submitted with response. All terms and conditions must be clearly stated and include detail of any non-genuine equipment fitted along with any extended warranty that may be available.

Manuals

All vehicles shall be supplied with the following manuals on delivery:

1. One workshop manual, complete with electronic, engine and transmission details including systems operation and disassembly and assembly
2. One spare parts manual
3. Two operators manuals

Delivery

The anticipated delivery timeframe is to be clearly shown in response

Australian Content

The response should clearly set out the Australian content represented in the trucks offered

Quotation Evaluation

Council will seek to obtain best value for money in any purchasing activity. Some items that will be considered in evaluating responses are price, operation, mechanical assessment, product support, supply and delivery date and WH&S. Note this list is not exhaustive.

Trade-in

Council is offering the following vehicles for trade-in as described below:

- **N/A**

Note these vehicles will not be available for collection until after Council has received the new mower with all modifications installed.

Detail to Include in Quotation

Price (specify lump sum or per unit & include GST)

Discounts/Incentives

Product availability and delivery Conditions

Any other relevant details/conditions relating to the supply of goods

Warranties/Guarantees offered on goods



Specification

Council is seeking quotations on Replacment of one (1) x Open Cab Mower (20 to 25 Horsepower) as described below. **Please complete and return the following five (5) pages with your response.**

	Requirement	Standard? Y/N	If No, cost inc GST
1.	Engine 20 to 25 horsepower		
2.	Dual type air filters		
3.	48" vented collection deck		
4.	Height adjuster to suit above deck		
7.	Open cab		
8.	Roll Over Protection System (ROPS)		
9.	Seat belt to suit ROPS		
10.	High dump catcher system		
11.	Flashing beacon		
12.	4 x sets of keys		
13.	Fire extinguisher to be fitted		
14.	Workshop manuals with electrical schematic		
15.	2x operator's manuals		
16.	Operator and workshop inductions and training		

Bidder Information	
Company Name	
ABN	
Business Address	
City / Town	
State	
Post Code	
Office Phone	
Office Fax	
Email Address	
Website	
Respondents contact details	
Name	
Mobile Phone	
Office Phone	
Email Address	

Bid Statement

"I certify that this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same materials, supplies, or equipment, and is in all respect fair and without collusion or fraud. I agree to abide by all conditions of this bid, and certify that I am authorised to sign this bid for the bidder."

Respondents Authorised Representative Name:	
Date:	
Quotation total (including GST):	
Authorised representatives signature:	

Quotation form – Open Cab Mower (20 to 25 Horsepower)

Mower Make	
Mower Model	
Year of Manufacture	

All prices shall include GST	
Mower	\$
Trade-in price	\$
No trade-in price	\$
Price firm for	____ days / ____ weeks

Options (include detail and cost for individual items)	
<i>Item</i>	<i>Cost \$</i>

Delivery time from date of order:	
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Warranty	
Engine make and model	
Engine capacity	
Engine power	
Engine Torque	
No. of cylinders	
ADR compliant level	
Gearbox	
No of speeds:	n/a
Power Flywheel (SAE Net) No of cylinders:	
_____ KW @ _____ RPM	
Tyre sizes and Ply rating:	
DIFFERENTIALS -	
Axles:	
Capacity:	
SUSPENSION -	
Front:	
Rear:	
Australian Content %	

Customer References (quoted model only)			
Owner	No. Owned	Contact name	Contact number