



## Position Description

### A. POSITION PROFILE

**Position:**

**Plant Operator – Roller**

**Position Evaluation:**

*Award: Band 1 Level 3*

*Salary System Grade: 3*

**Conditions of Employment:**

*Australian Citizen or Right to Work in Australia*

*Local Government (State) Award 2023*

*Permanent Full-time*

**Additional Benefits:**

*Nine day fortnight*

**Position Occupant:**

*Vacant*

**Department:**

*Operations*

**Section/Group:**

*Civil Works*

**Location:**

Cootamundra

Gundagai

**Direct Supervisor:**

*Works Supervisor*

**Number of Staff Supervised by this position:**

*Nil*

### B. STATEMENT OF FUNCTION

Operate road compaction rollers to undertake Council works as directed by the Works Supervisor, and contribute to the manual labour pool within the Operations Department.

### C. KEY RESPONSIBILITIES

1. Ensures plant is operated effectively and efficiently to achieve Council's goals and objectives.
2. Ensures plant is maintained on a daily basis following manufacturer's specifications and kept in a clean and tidy state.
3. Ensures plant is operated in a safe manner following safe work method statements and manufacturer's instructions.
4. Ensures plant is operated safely when working in the proximity of overhead or underground utility services.

## **D. DUTIES**

1. Operate compaction rollers for maintenance and construction projects.
2. Control traffic at worksites and assist with the erection of traffic signage (subject to appropriate qualification).
3. Assist with worksite preparation, measuring, marking and basic levelling.
4. Maintain worksite/workplace tidiness and cleanliness.
5. Undertake and comply with risk assessments and work method statements (WMS) in relation to worksite activities.
6. Support other plant operators through directing movement of plant and loads and communicating work site conditions and information.
7. Use and maintain tools and equipment to complete tasks effectively and efficiently.
8. Attend to repairs, maintenance and cleaning of Council assets as directed.
9. Undertake labouring duties as directed.
10. Respond to emergency situations as requested.
11. Complete required workplace records.
12. Operate other mobile plant, trucks and equipment as directed subject to the level of training and licencing held.
13. Undertake training to update, maintain and advance personal skill levels and in compliance with relevant workplace legislation.
14. Respond to inquiries from members of the public and provide information within scope of responsibility.
15. Carry out any other duties that are within the limits of the employees' skill, competence and training.

## **E. ESSENTIAL CRITERIA**

1. Demonstrated experience through certification and/or training in the operation and maintenance of rollers/compactors.
2. Demonstrated experience in road construction and maintenance laboring.
3. Current NSW Class C Drivers Licence or above or equivalent.
4. WHS Construction Induction (NSW White card) or equivalent.
5. Demonstrated literacy and numeracy skills to follow written communication and complete standard forms.
6. Demonstrated interpersonal and communication skills.
7. Proven ability to work effectively in a team environment.
8. Working knowledge of roles and responsibilities under the current WHS Act.

## **F. DESIRABLE CRITERIA**

1. Current NSW Class MR Drivers Licence or above or equivalent.
2. RMS Traffic Controller Certification (Blue Card or equivalent).
3. RMS Traffic Control Implement Traffic Control Plans certification (Yellow Card or equivalent).
4. Chainsaw operations certification.
5. Completion of competency standard (UETTDREL14A) - Working safely near live electrical apparatus as a non-electrical worker or equivalent.