

## KEEPING OF ANIMALS POLICY

### Variation to Policy Application

Variations to the Keeping of Animals Policy may be sought by the occupier of the land or with the owner's written consent. Any proposal for a variation to this policy will be considered on a case-by-case basis and must provide the relevant information.

**Lodgement and Fees** Application can be posted to PO Box 420, Cootamundra NSW 2590  
Email - [mail@cgrc.nsw.gov.au](mailto:mail@cgrc.nsw.gov.au)  
Or submitted in Person to the Council Office

Payment of the scheduled application fee must be made upon lodgement of the application.

Any questions please contact Customer Service on 1300 459 689 or visit the Council Offices.

#### APPLICANT AND PROPERTY DETAILS

Name:	
Address:	
Contact Number:	
Application Property Address:	
Property size:	

#### PROPERTY OWNER'S DETAILS

*Only complete if the applicant is different from the owner of the property.*

Owner's Name:		
Owners Address:		
Owner's Contact Number:		
Agent Representative (If applicable)		
Contact Number		

#### Owner's Consent

As the Owner of the land to which this application relates, I consent to the application to vary the Keeping of Animals Policy. I also give consent for Authorised Council Officers to enter the land to carry out inspections.

Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Agent Representative Name: \_\_\_\_\_

#### Applicant

I acknowledge that the kind of animal in this application are suitable to be kept at the above premises, and should your application be successful, I will adhere to the stipulated guidelines outlined in an approval letter from Council.

Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

#### Office Use Only

Fee Type	Fee	Receipt Number
Receiving Officer:	Date:	

#### Privacy Statement

The information and personal details provided by you on this Form are managed in accordance with the Privacy and Personal Information Protection Act 1998 and Cootamundra-Gundagai Regional Council's policies and procedures as outlined in Councils Privacy Management Plan. Should you choose not to provide this information (wholly or in part) this may impact upon consideration of the matter by Council. The information will ultimately be stored in Council's records system.

**Policy Variation Request**

Animal species proposed: \_\_\_\_\_

Number of Animal species proposed: \_\_\_\_\_

Is the above animal species prohibited under the Keeping of Animals Policy: YES / NO

Number of Animal Species permitted under the Keeping of Animals Policy: \_\_\_\_\_

Number and species of Animals currently kept at the address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are the Cats and Dogs at the address microchipped? YES / NO

Are the Cats and Dogs at the address NSW Companion Animal Registered? YES / NO

Does the property require a Property Identification Codes (PIC)? YES / NO

**NOTE** From 1 September 2012, anyone who keeps or owns livestock in NSW is required to ensure the land on which the livestock are kept has a Property Identification Code or PIC. 'Livestock' includes one or more cattle, sheep, goats, pigs, deer, bison, buffalo, camelids, equines (i.e., horses and donkeys), 100 or more poultry birds or 10 or more emus or ostriches.

PIC Number? \_\_\_\_\_ All Animals have NLIS ear tags? YES / NO

Reason for variation Request

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you spoken with your neighbours? YES / NO

Please give details \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you got the ability to control all odours and waste including litter and bedding and it will be disposed of in an approved manner? YES / NO

Have you got the adequate fencing/enclosures required for the above animals? YES / NO

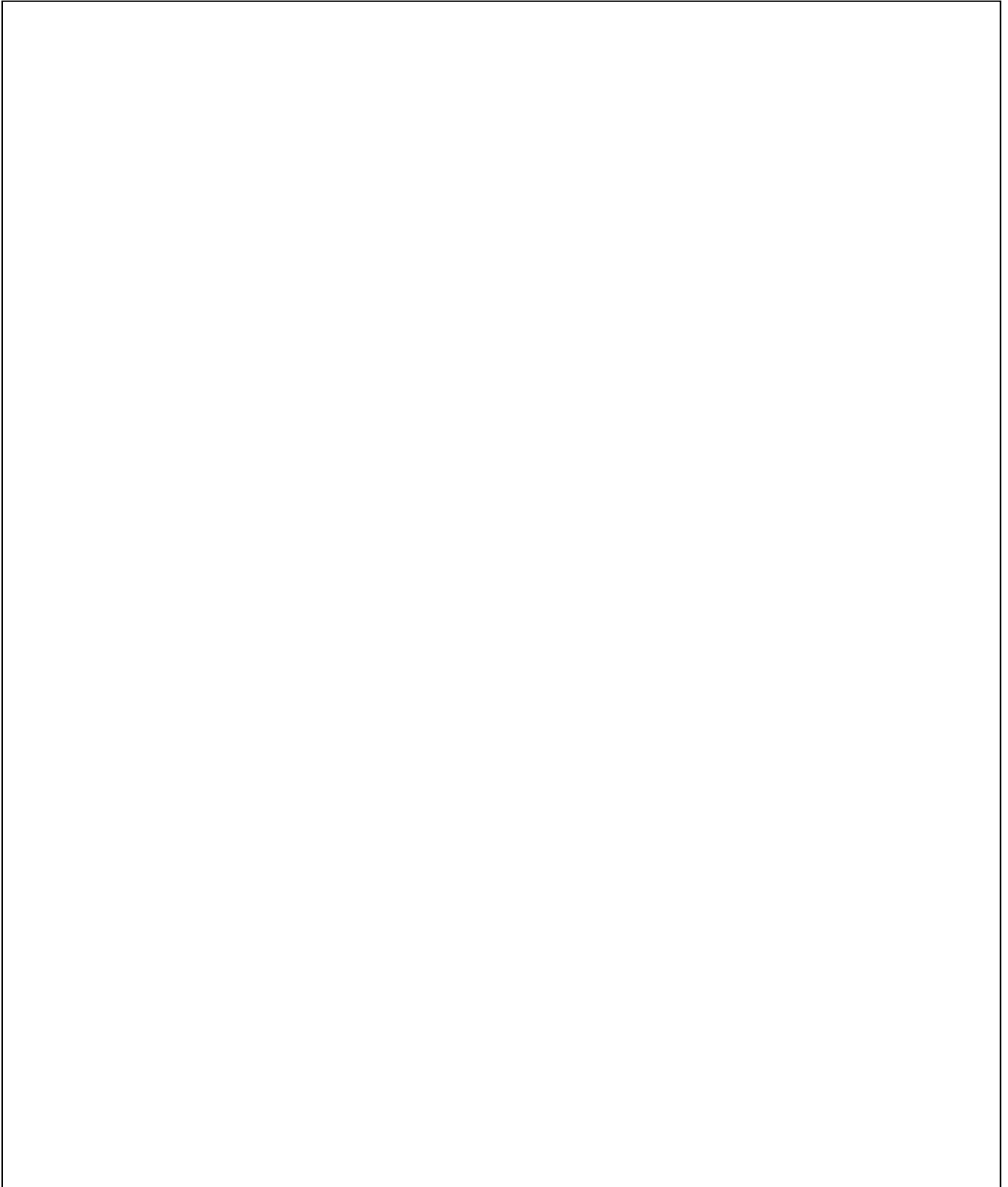
Please give details \_\_\_\_\_

\_\_\_\_\_

Have you read the Keeping of Animals Policy and understand the requirements of keeping the above animals? YES / NO

**Site Plan**

Please identify the location of all structures on site, the animal shelter and open space, distances from boundaries and adjoining buildings, type of fencing.

A large, empty rectangular box with a thin black border, intended for the user to draw a site plan. The box is currently blank.