

Essential & Desirable Criteria
Environmental Health Officer – Cootamundra

Please adequately address the essential criteria contained below. Failure to do so may result in your application not being considered.

Should you find the writing space insufficient, you're welcome to add an additional piece of paper to address the criteria.

Name: _____ Contact No. _____

Address: _____

Email address: _____

1. Tertiary qualifications, preferably a degree in Environmental Health, Environmental Management, Environmental Science or a related field.

2. Working knowledge of legislation applicable to this position including but not limited to the Public Health Act, Food Act, Protection of the Environment Operations Act, Environmental Planning and Assessment Act and the Local Government Act, together with the ability to accurately interpret and apply legislation and the issuing of notices, orders and infringement notices.

3. Demonstrated interpersonal skills, including the ability to work effectively with staff in a multidisciplinary team environment.

4. Demonstrated time management skills, including the ability to organise diverse workloads to meet agreed service standards and deadlines, self-motivation and the ability to work with a minimum of supervision.

5. Demonstrated keyboarding and computer skills.

6. Current Australian driver's licence Class C (car).

7. Working knowledge of roles and responsibilities under the WHS Act 2011.

Desirable Criteria

1. **A minimum of two years' experience in Local Government post-graduation.**

2. **Experience in project management and grant administration.**

3. **Demonstrated experience in community consultation processes.**

4. **Proven ability to research and investigate matters in a methodical manner and the ability to present clear and concise reports on diverse issues.**
